**DAILY ASSESSMENT FORMAT**

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| **Date:** | **19/05/2020** | **Name:** | **Navya R** |
| **Course:** | **TCS ion** | **USN:** | **4AL16EC041** |
| **Topic:** | **Gain guidance from career gurus**  **Write a winning resume and cover letter**  **Stay ahead in group discussion** | **Semester & Section:** | **8 A** |
| **Github Repository:** | **Navya-R** |  |  |

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| **FORENOON SESSION DETAILS** |
| **Image of session** |
| **Report**    **Session 1**  **Gain guidance from career gurus**  **Pillars to get a Headstart**   * Clarity of thought * Early presentation * Compelling resume * Access and visibility * Acquire relevant skills * Cracking the interview   **Why Headstart?**   * Intense competition * Talent acquisition * Employable skills * Changing job roles * Employment outlook-positive   **Session 2**  **Write a winning resume and cover letter**  **Importance of resume**   * Your resume has the power to get you to an interview * The same resume can be the reason for dream job just remaining a dream * Organizations uses the resume to shortlist potential candidates * The resume should speak of the passions and the career you want to follow   **Importance of a cover letter**   * A cover letter is read before the resume is read, so it gives the initial impression * Each cover letter should tailor made to the job you are seeking * The cover letter the employer the job role that you are interested in * It also tells the employer how qualified you are for the role * A cover letter expresses the points that the resume might not cover * Many employers believe that the impressive cover letter can be a better indicator than a well structured resume.   **Session 3**  **Stay ahead in a group discussion**  **Steps to follow**   * A group discussion is not a debate * To be aware of your body language * To keep a check on your tone of voice and the language used * Not to panic |

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| **Date:** | **19/5/2020** | **Name:** | **Navya R** | |
| **Course:** | **Python** | **USN:** | **4al16ec041** | |
| **Topic:** | **Introduction** | **Semester & Section:** | **8 A** | |
| **AFTERNOON SESSION DETAILS** | | | |
| **Image of session** | | | |
| **Report**  **Sequence types**   1. Tuple   • A simple immutable ordered sequence of items  • Items can be of mixed types, including collection types   1. Strings   • Immutable  • Conceptually very much like a tuple   1. List   • Mutable ordered sequence of items of mixed types  **How to install Python**  Go to www.python.org and download the latest version of Python (version 3.5 as of this writing). It should be painless to install. If you have a Mac or Linux, you may already have Python on your computer, though it may be an older version. If it is version 2.7 or earlier, then you should install the latest version, as many of the programs in this book will not work correctly on older versions.  First program  Start IDLE and open up a new window (choose New Window under the File Menu). Type in the following program.  temp = eval(input('Enter a temperature in Celsius: '))  print('In Fahrenheit, that is', 9/5\*temp+32)  Then, under the Run menu, choose Run Module (or press F5). IDLE will ask you to save the file, and you should do so. Be sure to append .py to the filename as IDLE will not automatically append it. This will tell IDLE to use colors to make your program easier to read. | | | |